
**LOS ANGELES COUNTY
HIV PREVENTION PLANNING COMMITTEE (PPC)
600 South Commonwealth Avenue, 6th Floor • Los Angeles CA 90005-4001**

APPROVED

MEETING SUMMARY

Thursday, April 5, 2007

12:00 PM - 4:00 PM

St. Anne's Maternity Home - Foundation Conference Room
155 N. Occidental Blvd.- Los Angeles, CA 90026

MEMBERS PRESENT

Kafi Battersby*
Cesar Cuadra
Daniel Deniz
David Giugni*
Michael Green
Jeffrey King
Miguel Martinez
Daniel Rivas*
Sophia Rumanes
Enrique Topete

Scott Campbell
Trevor Daniels
Wendy Garland
Mario Gonzalez
Philip Hendricks
Lee Kochems*
Jorge Montoya*
Ricki Rosales
Terry Smith
Kathy Watt

ABSENT

Vicky Ortega
Tim Young

* Denotes present at one (1) of the roll calls

OAPP STAFF PRESENT

Elizabeth Escobedo
Jane Rohde

Gary Garcia
William Strain

Vicki Lowe
Lanet Williams

John Mesta

PPC MEETING

I. ROLL CALL

Roll call was taken at 12:19 P.M. and a quorum was present.

II. COLLOQUIA PRESENTATION – “A Brief Update on Adaptation Steps for Evidence-Based Interventions”

Dr. Rose Veniegas, Associate Director of CHIPTS, provided a presentation on Evidence-Based Interventions (EBIs) which are being adapted for new target populations and new settings in Los Angeles. The steps which are believed to be common across adaptations of EBIs include Assessment, Selection Preparation, Piloting and Implementation. This presentation provided a brief overview of adaptation of EBIs, discussed the steps and related activities and previewed developments in HIV prevention using interventions. Portions of this presentation were previously delivered as part of the web-based seminar hosted by Accion Mutua on March 22, 2007.

Attached is a copy of the Power Point presentation titled, “Adaptation of Evidence-Based Interventions: An Overview”.

III. REVIEW/APPROVAL OF MEETING AGENDA

The DRAFT April 5, 2007 HIV Prevention Planning Committee Meeting Agenda was reviewed and Ricki Rosales made a suggestion to amend the meeting agenda under agenda item XI. Standing Reports from UCHAPS to UCHAPS/CHPG update. Miguel Martinez placed a motion on the floor to approve the amended agenda. The motion was seconded by Trevor Daniels. The motion to amend the meeting agenda was approved by consensus.

MOTION #1: Amend the April 5, 2007 HIV Prevention Planning Committee (PPC) Meeting Agenda to reflect “UCHAPS/CHPG Update” for bullet #1 on agenda item XI Standing Reports.	<i>Amended motion passed by consensus</i>	MOTION PASSED
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IV. REVIEW/APPROVAL OF MEETING SUMMARY

The DRAFT March 1, 2007 HIV Prevention Planning Committee Meeting Summary was reviewed and a motion was made by Miguel Martinez to approve the March 1, 2007 Meeting Summary. The motion was seconded by Trevor Daniels. Jorge Montoya stated STD Program is singular not plural as indicated page 8 of the Meeting Summary. The motion to approve the meeting summary with noted corrections passed by consensus.

MOTION #2: Approve March 1, 2007 HIV Prevention Planning Committee (PPC) Meeting Summary	<i>Passed by Consensus with noted corrections.</i>	MOTION PASSED
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V. PUBLIC COMMENT

- Ron Synder, HIV Incarcerated Task Force, announced the 2nd Annual Health and Safety Fair on April 28th from 9:00 AM to 3:00 PM outside the Twin Towers Correctional Facility. Tables are available and registration forms are on the back table.
- Herbie Taylor, The Life Group LA, announced an HIV Negative Men’s Support Group is being formed and meets Thursday from 7:00 PM to 9:00 PM in the West Hollywood area. Flyers are on the back table.
- Herbie Taylor, The Life Group LA, announced their main fund raiser of the Year “Saddle Up LA” on Saturday, June 2nd at Griffith Park.
- Herbie Taylor, The Life Group LA, announced The Life Group LA Committee on HIV and Aging is hosting a forum for the Fifty Plus HIV positive population on HIV and Cardiovascular Health on Thursday, April 26, 2007 from 7:00 PM to 9:00 PM at Acapulco Restaurant in West Hollywood. Flyers are on the back table.
- Jane Nachazel, Commission on HIV, invited everyone to the next Commission on HIV meeting scheduled for Thursday, April 12th at 9:00 AM at St. Anne’s Maternity Home.
- Jill Rotenberg, JWCH Lead Agency for SPN 4, invited everyone to the next SPN 4 meeting scheduled for Thursday, April 19th @ 12:00 Noon at the Union Rescue Mission.
- Daniel Rocha, JWCH Institute, shared Syphilis testing is being performed at all sites where HIV certified counselors are testing in the CSV bath houses.

IV. COMMUNITY CO-CHAIRS REPORT

Kathy Watt shared prior to next week Commission on HIV (COH) Meeting from 7:00 AM to 9:00 AM, there will be a Ryan White Legislation Meeting discussing the next incarnation.

Additionally, Ms. Watt congratulated APLA on their Native American event.

Lastly, Ms. Watt welcomed Wendy Garland the HIV/Epidemiology Program representative to the HIV Prevention Planning Committee (PPC).

V. GOVERNMENTAL CO-CHAIRS REPORT

Sophia Rumanes shared the Office of AIDS Programs and Policy (OAPP) is holding two (2) provider meetings: one with all the HIV Counseling and Testing (HCT) providers on April 18th and the other meeting with Health Education/Risk Reduction (HE/RR) providers on April 19th. Both meetings are all day meetings which will be held at St. Anne's.

Additionally, Ms. Rumanes shared OAPP has been working with the State of California to assist with the model of how HIV counseling and testing is been conducted. In an effort to streamline and to assist agencies (to perhaps decrease some of the burden), the State of California has worked with some jurisdictions across the State (including Los Angeles) to determine to feasibility of implementing a model with a very short client assessment questionnaire with the client to determine if they (the client) are low-risk or high-risk and that will determine the type of intervention (i.e. intensive client centered counseling session or some other).

Lastly, Ms. Rumanes shared OAPP is working with the Sexually Transmitted Diseases (STD) Program to seek how Syphilis testing can be expanded in Los Angeles County. Planning for the activities surrounding HIV Counseling and Testing Week have started. HIV Counseling and Testing Day is June 26th and Los Angeles County expands the activities for a week.

Finally, Ms. Rumanes shared the Centers for Disease Control and Prevention (CDC) has released a few documents regarding HIV among African Americans. The CDC is calling this "A Heightened National Response". Over the next few years, the CDC is interested in expanding four (4) key areas:

- 1) expanding the reach of prevention services among the African American population
- 2) increase opportunities for diagnosing and treating HIV
- 3) develop new effective prevention interventions
- 4) mobilize broader community action

Copies are on the back table and available on the internet at cdc.gov/hiv.

Michael Green shared the Centers for Disease Control and Prevention (CDC) Annual Progress Report for Los Angeles County was submitted last Friday. Dr. Green thanked all the members of the PPC and other participants who assisted in the evaluation and composition of that document. Additionally, Dr. Green thanked Sophia Rumanes, John Mesta and Elizabeth Escobedo for coordinating the effort.

Dr. Green shared OAPP has recently received the formal notice of grant award for the CDC Cooperative Agreement for just under \$12.9 million (same as last year).

VIII. PREVENTION PLAN UPDATE/PRESENTATION

Kathy Watt and Dr. Michael Green provided a brief overview and timeline for the development and completion of the Los Angeles County HIV Prevention Plan for 2009-2013. The proposed draft of the timeline (with activities and tasks) was distributed to the PPC members and the

PPC audience. The 2009-2013 Los Angeles County HIV Prevention Plan should be completed and in place before OAPP issues the first of the Request for Proposals (RFPs) for the solicitation of new HIV prevention services. The goal is to have the 2009-2013 Prevention Plan completed by October, 2007. Currently, the PPC subcommittees are reviewing the current Prevention Plan and identifying areas requiring updated information and areas where new information should be provided to ascertain an accurate picture of what the HIV prevention landscape in Los Angeles County should look like. The Community Needs Assessment is scheduled to start sometime in late May, 2007.

At the time of the PPC Annual Planning Meeting (November, 2006), it was discussed that the subcommittee work would probably suffice to develop the Prevention Plan for 2009-2013. In further conversations, it was suggested that the PPC subcommittees continue their subcommittee work and for the PPC to convene a Prevention Plan Work Group to complete the tasks and activities related to developing and completing the Prevention Plan. If formed, it has been suggested that the Prevention Plan Work group meet every two weeks (which would equate to sixteen (16) additional meetings).

The PPC Executive Subcommittee placed a motion on the floor to approve the formation of a Prevention Plan Work Group. The motion was seconded by Trevor Daniels. A roll call vote was taken. The motion passed.

MOTION #3: Approve the formation of a Prevention Plan Work Group	<i>Aye: Battersby, Campbell, Cuadra, Daniels, Deniz, Garland, Giugni, Gonzalez, Green, Hendricks, King, Martinez, Montoya, Rivas, Rosales, Rumanes, Smith, Topete, Watt</i> <i>Nay: None</i> <i>Abstention: Kochems</i>	MOTION PASSED <i>Aye: 19</i> <i>Nay: 0</i> <i>Abstention: 1</i>
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John Mesta shared the first Prevention Plan Work Group Meeting is scheduled for Monday, April 23, 2007 from 1:00 PM to 3:00 PM in Conference Room A at OAPP. A sign-in sheet was circulated for individuals interested in participating on the Prevention Plan Work Group to sign up.

IX. BREAK

X. SUBCOMMITTEE REPORTS

- Operations – Enrique Topete reported the Operations Subcommittee has reviewed PPC membership applications.

Enrique Topete placed a motion to approve Cinderella Barrios-Cernik's PPC application as the Alcohol & Drug Program Administration representative and Daniel Rivas seconded the motion. A roll call vote was taken. The motion passed.

MOTION #4: Approve Cinderella Barrios-Cernik PPC application as Alcohol & Drug Program Administration (ADPA) Representative	<i>Aye: Battersby, Campbell, Cuadra, Daniels, Deniz, Garland, Giugni, Gonzalez, Green, Hendricks, Kochems, Martinez, Montoya, Rivas, Rosales, Rumanes, Smith, Topete, Watt</i>	MOTION PASSED <i>Aye: 19</i> <i>Nay: 0</i> <i>Abstention: 0</i>
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	<i>Nay: None</i> <i>Abstention: None</i>	
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Enrique Topete placed a motion to approve Precious Stallworth's PPC Membership Application. The motion was seconded by Daniel Rivas. A roll call vote was taken. The motion passed.

MOTION #5: Approve Precious Stallworth's PPC Membership Application	<i>Aye: Battersby, Campbell, Cuadra, Daniels, Deniz, Garland, Giugni, Gonzalez, Green, Hendricks, King, Kochems, Martinez, Montoya, Rivas, Rosales, Rumanes, Smith, Topete, Watt</i> <i>Nay: None</i> <i>Abstention: None</i>	MOTION PASSED <i>Aye: 20</i> <i>Nay: 0</i> <i>Abstention: 0</i>
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Enrique Topete placed a motion to approve Catherine Branson's PPC Membership Application. The motion was seconded by Jorge Montoya. A roll call vote was taken. The motion passed.

MOTION #6: Approve Catherine Branson's PPC Membership Application	<i>Aye: Battersby, Campbell, Cuadra, Daniels, Deniz, Garland, Giugni, Gonzalez, Green, Hendricks, King, Kochems, Martinez, Montoya, Rivas, Rosales, Rumanes, Smith, Topete, Watt</i> <i>Nay: None</i> <i>Abstention: None</i>	MOTION PASSED <i>Aye: 20</i> <i>Nay: 0</i> <i>Abstention: 0</i>
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Enrique Topete shared the Operations Subcommittee continues to work on the MOU for the contractor and the Resource Inventory for the Prevention Plan. Mario Gonzalez shared the Operations Subcommittee has been split into sub sets and a few members are working on the questionnaire part of the Resource Inventory which will be converted into survey monkey. Enrique Topete shared the next Operations Subcommittee Meeting is scheduled for Friday, April 13th from 10:00 AM to 12:00 Noon at OAPP.

- Evaluation – Miguel Martinez shared there are three (3) activities the Evaluation Subcommittee is working on related to the development of the Prevention Plan. The Evaluation Subcommittee has reviewed the last EPI profile and is making comments/suggestions on pieces that require updating, areas which may need to be elaborated on, missing elements, etc. The Evaluation Subcommittee continues to work on the Secondary Data Database which is a research database to ensure Los Angeles County can have a sense of what research activities are happening on an ongoing basis. Michael Green shared all of the PDA's have been received for the Los Angeles County HIV Needs Assessment (LACHNA) project. All of the prevention questions have been translated into Spanish and translated back to English and all of the prevention questions have been loaded into the PDAs. The prevention questions section has been piloted at OAPP (as a paper survey and on the PDA). The Care questions for the LACHNA have been received from the Commission on HIV (COH) and the Care questions are being translated into Spanish. It is expected to submit the Institutional Review Board (IRB) for the LACHNA project later this month. Miguel Martinez shared the next Evaluation Subcommittee meeting is scheduled for Monday, April 16th at 2:30 PM at OAPP.

- Standards & Best Practices – Phil Hendricks shared there was a Prevention Plan Overview Presentation by OAPP staff at the last Standards & Best Practices Subcommittee meeting. As a result of the Prevention Plan Overview Presentation, there was a lengthy discussion on the best way to gather information (i.e. Focus Group Plan, Evidence Based Interventions Programs). It was decided to use information gathered by CHIPTS through key informant interviews to cover the Evidence Based Interventions portion of the Focus Group Plan. A Focus Group Work Group was established and a conference call was conducted on March 26, 2007 to discuss which groups, which populations and which structural interventions information would be gathered through Focus Groups. A Focus Group Conference Call is scheduled for April 9th at 1:30 PM. On April 19th from 10:00 AM to 12:00 Noon the HIV Counseling and Testing (HCT) Work Group will be meeting and on April 19th from 1:30 PM to 3:30 PM the Standards and Best Practices Subcommittee is meeting. Both meetings are at OAPP.
- Public Policy Committee – Daniel Rivas shared the Public Policy Committee has not met since January, 2007. The next Public Policy Committee meeting is scheduled for Tuesday, April 10th from 1:00 PM to 3:00 PM at OAPP.

XI. STANDING REPORTS

- UCHAPS/CHPG Update – Ricki Rosales shared the California HIV Planning Group (CHPG) met in Burbank, California on March 27th through March 29th. There were nineteen (19) new members on the CHPG. The CHPG is going through the same process to update the State of California Prevention Plan. The care and prevention integration task force made a recommendation to complete a joint care and prevention plan. The next CHPG meeting is scheduled in June, 2007 in Santa Cruz, California. Mr. Rosales shared the State of California has released a Request for Proposal (RFP) to fund Syringe Exchange. There was a conversation at the meeting on HIV Names Reporting and everyone was urged/encouraged to report their numbers. The State of California has reported approximately 8,300 cases and there is a list of counties who have not reported.
- AIDS Action – Kathy Watt shared AIDS Action has not met.
- Commission on HIV (COH) Report – Kathy Watt shared the largest part of the last meeting was the COH Priorities and Planning Presentation on year 17 priorities. The recommendations were approved by the full body. After the meeting, there was a three (3) hour training on how the COH performs priorities, planning and allocations. Kathy Watt invited everyone to the next COH Meeting scheduled for April 12th at 9:00 AM at St. Anne's and prior to the next meeting on April 12th, there will be a Ryan White Legislative Working Group Meeting from 7:00 AM to 9:00 AM.
- City of Los Angeles AIDS Coordinator's Office – Ricki Rosales shared all of the contracts for prevention services have gone out for review and signature. There was a slight impact in funding. The City of Los Angeles AIDS Coordinator's Office is in final negotiation with four agencies (Planned Parenthood Los Angeles, Women Alive, Minority AIDS Project and King/Drew) to provide counseling and testing services in the city of Los Angeles. The City of Los Angeles AIDS Coordinator's Office is working on the implementation of their new data collection and evaluation procedures of the City of Los Angeles Needle Exchange Programs.
- City of West Hollywood – David Giugni shared on April 11th the City of West Hollywood will be hosting another Crystal Meth Town Hall Forum titled, "Treatment and Care Options

for Ourselves and Our Loved Ones”. Also, at 9:00 AM on April 11th, the City of West Hollywood will be hosting a Press Conference with Dr. Jonathan Fielding speaking.

- City of Long Beach – Mario Gonzalez shared the Long Beach Gay Men’s Health Summit is scheduled for June 16th at the Marriott Courtyard Downtown Long Beach at 9:00 AM. The City of Long Beach’s Needs Assessment report is expected to be completed by June, 2007. The City of Long Beach has established an internal committee on Syringe Sales and Exchange. The City Council of Long Beach has made a recommendation to form a Meth Task Force Committee and is scheduled to meet on June 7th at 2:00 PM at the Long Beach Family Health Center. The next Long Beach Comprehensive Planning Group meeting is scheduled for Wednesday, April 11th at 12:00 Noon at the Family Health Education Center. The SPA 8 SPN is meeting April 18th from 12:00 Noon to 2:00 PM at the Family Health Education Center (3820 Cherry Avenue, Long Beach 90807).
- Sexually Transmitted Diseases (STD) Program – Jorge Montoya provided an update on the STD Program Social Marketing Plan for Women of Color and MSM. The last Community Advisory Board Meetings were February 27th and February 28th. Drafts of the discussion guides for the Focus Groups have been sent to the Advisory Groups. Focus Group participants are being recruited and to date ten (10) Focus Groups have been conducted. The next Focus Group session is scheduled for April 11th for the Spanish/Latina Groups. The announcements for the next Community Advisory Board Meetings will be sent out in the next few weeks.
- HIV/Epidemiology – Wendy Garland shared the HIV Epidemiology Program is responsible for collecting the HIV/AIDS surveillance data in Los Angeles County and to conduct specialized EPI Studies on HIV care and treatment in Los Angeles County. As of December 31, 2006, there has been 51,780 people reported with AIDS; 21,602 who are still living with HIV in Los Angeles County. In July, 2002, HIV Epidemiology Program began collecting code based non AIDS HIV cases and using the code based system, HIV Epidemiology Program reported 15,275 cases through mid April, 2006. Since April, 2006, the entire State of California switched to the names based reporting system and through March 31, 2007 4,083 named HIV cases have been reported in Los Angeles County.
- Alcohol and Drug Programs Administration (ADPA) – Cinderella Barrios-Cernik shared the Alcohol and Drug Programs Administration has scheduled a training session on April 23rd for the alcohol and drug programs Executive Directors, titled “The Nexus Between Meth, HIV and Hep C”.

XII. ANNOUNCEMENTS

- Wendy Garland, HIV Epidemiology, is recruiting for a Research Assistant for a study on evaluating the impact of social support networks on engagement in HIV care among Latino and African Americans in public HIV clinics in Los Angeles County.
- Trevor Daniels announced the Standards & Best Practices Subcommittee Focus Group Conference Call is scheduled for 1:00 PM on Monday, April 19th.
- Jeffrey King announced the South Los Angeles (SOLA) Crystal Meth Task Force website should be up within a week and one billboard has been placed on Central Avenue in South Los Angeles.
- Kathy Watt shared the HIV Drug and Alcohol Task Force provided training on Sex Addiction yesterday, April 4, 2007.
- David Giugni shared space has been allotted at the West Hollywood Forums for program information.

- Enrique Topete shared “Act Now Against Meth” has scheduled a follow up meeting today (April 5th) at 6:30 PM at the Highland Perk Coffee House (5930 York Blvd. 90042).
- Enrique Topete announced The Wall – Las Memorias Project is hosting a Night of Culture and Color at The Wall – Las Memorias on April 20th at 7:00 PM. The event is free and everyone is welcome.
- Enrique Topete shared The Wall – Las Memorias visit to the Tijuana AIDS Hospice was a success and thanked everyone who participated and attended. The next visit is scheduled for October, 2007.

XIII. CLOSING ROLL CALL

XV. ADJOURNMENT – Meeting adjourned at 3:25 P.M.

Note: All agenda items are subject to action.

MOTION AND VOTING SUMMARY		
MOTION: #1: Amend the April 5, 2007 HIV Prevention Planning Committee (PPC) Meeting Agenda to reflect “UCHAPS/CHPG Update” for bullet #1 on agenda item XI Standing Reports.	<i>Motion passed by consensus</i>	Motion Passed
MOTION # 2: Approve March 1, 2007 HIV Prevention Planning Committee (PPC) Meeting Summary.	<i>Passed by Consensus with corrections.</i>	Motion Passed
MOTION #3: Approve the formation of a Prevention Plan Work Group	<i>Aye: Battersby, Campbell, Cuadra, Daniels, Deniz, Garland, Giugni, Gonzalez, Green, Hendricks, King, Martinez, Montoya, Rivas, Rosales, Rumanes, Smith, Topete, Watt Nay: None Abstention: Kochems</i>	Motion Passed <i>Aye: 19 Nay: 0 Abstention: 1</i>
MOTION #4: Approve Cinderella Barrios-Cernik PPC application as Alcohol and Drug Programs Administration (ADPA) Representative	<i>Aye: Battersby, Campbell, Cuadra, Daniels, Deniz, Garland, Giugni, Gonzalez, Green, Hendricks, Kochems, Martinez, Montoya, Rivas, Rosales, Rumanes, Smith, Topete, Watt Nay: None Abstention: None</i>	Motion Passed <i>Aye: 19 Nay: 0 Abstention: 0</i>
MOTION #5: Approve Precious	<i>Aye: Battersby,</i>	Motion Passed

Stallworth's application for PPC membership	<i>Campbell, Cuadra, Daniels, Deniz, Garland, Giugni, Gonzalez, Green, Hendricks, King, Kochems, Martinez, Montoya, Rivas, Rosales, Rumanes, Smith, Topete, Watt Nay: None Abstention: None</i>	<i>Aye: 20 Nay: 0 Abstention: 0</i>
MOTION #6: Approve Catherine Branson's application for PPC membership	<i>Aye: Battersby, Campbell, Cuadra, Daniels, Deniz, Garland, Giugni, Gonzalez, Green, Hendricks, King, Kochems, Martinez, Montoya, Rivas, Rosales, Rumanes, Smith, Topete, Watt Nay: None Abstention: None</i>	Motion Passed <i>Aye: 20 Nay: 0 Abstention: 0</i>

NOTE: All HIV Prevention Planning Committee (PPC) meeting summaries, tapes and documents are available for review and inspection at the Office of AIDS Programs and Policy (OAPP) located at 600 South Commonwealth Avenue, 2nd Floor, Los Angeles, CA 90005. To make an appointment to review these documents, please call Cheryl Williams at (213) 351-8126.